

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. MONDAY, JANUARY 17, 2011.

PRESENT:

Mr. J. Murray, Chairperson, Dr. L. Ross, Vice-Chairperson, Mrs. P. Bowslaugh, Mr. D. Karnes, Mr. G. Kruck, Mr. M. Sefton, Mr. M. Snelling, Mr. K. Sumner.

Mr. G. Barnes, Secretary-Treasurer, S. Bailey, Recording Secretary.

Dr. D. M. Michaels, Superintendent/CEO, Mr. G. Malazdrewicz, Associate Superintendent, Mr. K. Zabowski, Assistant Secretary-Treasurer.

REGRETS:

Mr. P. Bartlette

CALL:

The Chairperson called the meeting to order at 7:06 p.m. noting the meeting had been called for the purpose of considering the following:

- a) 2011/2012 Preliminary Budget Discussions.

The Chairperson referred to the Call and welcomed observers and media to the meeting. He noted the meeting was for information purposes only and there would be no decisions or debate taking place at this time.

The following documents were circulated to Trustees:

- 1) Preliminary Budget Discussion 2011/2012;
- 2) Budget Sustainability Requests 2011/2012;
- 3) Capital & Maintenance Budget 2011/2012.

Mr. G. Barnes, Secretary-Treasurer, informed the Board that it was Senior Administration's intention in providing the preliminary budget information this evening to not present it again in detail on budget day, February 22, 2011.

Secretary-Treasurer, Mr. Barnes, presented the Preliminary Budget Discussion 2011/2012 document in detail. Items reviewed included revenue and expenditures, comparisons to the Provincial average, teacher and support staffing, utilities and services increases, accumulated surplus and reserve balances, two 2011/2012 expenditure scenarios and resulting property tax implications. The Secretary-Treasurer responded to trustee inquiries regarding the financial information throughout his presentation.

Dr. D. Michaels, Superintendent/CEO, noted the enhancements presented this evening were grounded in Policy 1001.2 – "Educational Sustainability in Student Achievement". She reviewed and discussed the pertinent portions of the policy with the Board.

Dr. D. Michaels, Superintendent/CEO presented the Board Member/Committee Budget Sustainability Requests totaling \$1,046,700.00 as follows:

Early Childhood Education	\$ 34,000
Welcome to Kindergarten	43,000
High Ability Learner Enrichment (HALEP)	144,500
Grade 3-4 Transition – Middle Years Literacy	307,300
Full Day/Every Day Kindergarten Pilot	297,800
Reading Recovery Teachers	162,400
Translator Services - EAL	2,000
Capital & Maintenance – per pupil allocation	14,700
Capital & Maintenance – aging building support	31,000
Capital & Maintenance – mechanical services	10,000
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	\$ 1,046,700

Dr. D. Michaels, Superintendent/CEO, Mr. Greg Malazdrewicz, Associate Superintendent and Mr. G. Barnes, Secretary-Treasurer then presented the Senior Administration Budget Sustainability Requests totaling \$2,145,500.00 as follows:

K-8 Literacy Support – King George	\$ 36,100
Resource	45,100
Assistive Technology in The Classroom	15,400
Diversified Mobile Computing	130,400
Aboriginal Learning Specialist	85,200
Production Chef – Culinary Arts	60,000
Early Years Literacy Support	144,400
Principal Positions	128,500
Vice Principal Positions	43,300
Numeracy Support Teacher	54,200
Counsellors	90,200
Educational Assistance Support	165,200
Empower Reading	168,400
Grade 8/9 Transitional Support	252,700
NVCI/Threat Assessment/Firs Aid/CPR	45,000
Professional Development – Educational Assistants	8,500
EAL Teachers	252,700
Library Technician Neelin	13,600
Computer Infrastructure Upgrade Crocus Plains	150,000
Custodial Services	40,000
Lunchroom Supervision – High Schools	216,600
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	2,145,500

Senior Administration reviewed the various items providing backup information and responded to the inquiries from Trustees for clarification. It was noted these Budget Sustainability Requests were prioritized by Senior Administration.

Mr. Barnes, Secretary-Treasurer, presented the Capital and Maintenance Budget 2011/2012 noting that it reflected a 1% increase as directed by the Board of Trustees. Mr. Barnes noted this year's budget is \$100,000 higher than the direction given by the Board due to the request of Crocus Plains Regional Secondary High School for parking renovations. Trustees were requested to contact the Secretary-Treasurer should they require additional information regarding the Capital and Maintenance Budget 2011/2012.

Mr. Sefton – Mr. Karnes

That the meeting do now adjourn (9:30 p.m.)

Carried.

Chairperson

Secretary-Treasurer